

**Timber Cove County Water District**

**Board of Directors**

**General Meeting Minutes**

Call to Order: 1:05pm, 01-19-19

Roll Call: Stuart Drake, John Howland, John Rea, Warren Doyle, Chris Feddersohn

1-Approval of Agenda: Approved unanimously.

2-President's Report: District President Chris Feddersohn reported that the house lease will be up this month and confirmed that we will not be leasing it any longer. Current employee/tenants Alfonz and Lisa are moving out and will be seeking new jobs. He also noted that they had obtained their T-2 D-2 licensing which would help in their job search. It was noted that the board would entertain having interns again in the future. Chris identified that the district is in a good position moving forward with the new employees established in their positions.

3-Announcements: None

4-Approval of the minutes: Minutes from the 12/08/18 board meeting were approved unanimously, as amended.

5-Committee Reports

5.1-Operator's Report: Operator Tanner Heirs presented a comprehensive written report and presented the following topics for discussion.

a. Backflow Testing: Tanner feels we need to review and update our backflow ordinance. The district can do the required annual testing but customers do not have to use the district staff to test. We should prepare a list of approved venders. We also need to lower our fee for testing to be more competitive with other venders. He is proposing a \$50.00 initial fee and a \$25.00 fee for follow-up tests. Tanner directed to prepare a list of suggested changes to the ordinance.

b. The "maple" controller at the plant has failed so the staff is controlling manually allowing production of treated water to continue. This will need to be replaced which will require programming and could get expensive. Tanner directed to get a bid for replacement.

c. Sludge pumping still needed and after negotiations with the vender the price is now \$11182.00. Tanner is requesting board approval.

d. The aqua drive at the weir failed on 12/18/18. Staff was able to swap out the drive from the well pump to continue pumping. But the drive has to be swapped back for chemical testing. Tanner requested approval for a new aqua drive at a cost of \$3000.00.

e. Sludge drying bed: Tanner was able to discuss our sledge drying bed with the Department of Health Services and found that we can legally use our drying bed.

f. There are some trees and/or branches that need to be removed at the weir

g. Asbestos pipes: At the request of a customer (DR) the staff reviewed testing for asbestos which was last completed in 2016. At that time there was none detected. The Board directed staff to test regularly and to test at the home of the customer who questioned the issue.

h. Well water: It was noted that the well water has aluminum in it and if we were going to use it would need to be pretreated prior to pumping into the reservoir. Staff is working to determine the source of the aluminum.

i. Tanner looked in to making the treated water storage tanks taller thus increasing storage capacity. After looking in to it was determined that it would less expensive to just build another tank.

John Rea moved Stuart Drake seconded to approve funds to get the sludge pumped (\$11182.00) and replace the aqua drive (\$3000.00). Approved unanimously. Tanner also directed to check on the cost of surge protection for the driver and include if not to expensive.

5.2 Treasurer Report

a. Cost of water is being impacted by legal costs and labor costs.

b. It was determined that if we change our board meetings to the 4<sup>th</sup> Saturday of the month we would have more unusable financial numbers to review. It was agreed to move our regularly scheduled meetings to the 4<sup>th</sup> Saturday of the month beginning in March 2019.

c. Melany and John reported that we are making progress on the past period audits.

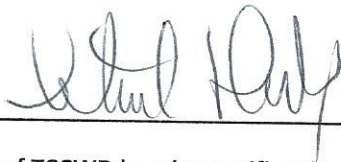
6.2 Fire Abatement: The fee for fire abatement has been suspended pending review and discussion of the fire abatement ordinance at the next board meeting.

7. Public Comment: Spencer discussed the availability of P G & E engineers that will come on site and review energy usage at the District.

8. Next meeting 2-16-19. Closed session 9:00am. General session 10:00am.

9. Meeting adjourned

Attest: \_\_\_\_\_



Date: \_\_\_\_\_

2-16-19

The Secretary of TCCWD hereby certifies the above minutes were approved and adopted by the Board on the above date.